



City of Seattle
Department of Planning and Development
 (formerly the Department of Design, Construction and Land Use)

700 Fifth Ave, Suite 2000, Seattle, WA 98104-5070
Phone: (206) 684-8464 **Fax:** (206) 684-8113
Website: www.seattle.gov/dpd **Hours:** M,W,F: 7:30-5:30 T,Th: 10:30-5:30



Work Site Address: _____ **Zip:** _____
Work Activity Location: _____ **Apt/Suite #:** _____
Occupancy: ☐ Multi-Family ☐ Commercial ☐ Institutional ☐ Industrial
Description of Work: _____

WORK SITE OWNER/ TENANT INFORMATION:	CONTRACTOR INFORMATION:
<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Owner will perform work authorized under this permit Name: _____ Phone: _____ Fax: _____ Address: _____ Apt/Ste#: _____ City/State: _____ Zip _____ How would you like to Receive your permit? <input type="checkbox"/> Pick-up <input type="checkbox"/> Mail	State License #: _____ Contractor Company Name: _____ Phone: _____ Fax: _____ Address: _____ Apt/Ste#: _____ City/State: _____ Zip _____ How would you like to Receive your permit? <input type="checkbox"/> Pick-up <input type="checkbox"/> Mail

Sign Use: ☐ On Premises ☐ Off Premises (The Purpose or Content of the Sign(s) is for a Use that is On or Off Premises)

Off-Premises Advertising Sign Information

Action Type: ☐ Alteration ☐ Demolition ☐ New Billboard Registration #: _____ Related MUP #: _____

Zone: _____ ☐ Shoreline Protected Districts and Landmarks Approval #: _____

Street Use Permit #: _____ # Branch Circuits: _____

Warning!

The Revised Code of Washington (R.C.W. 19.28) and the City of Seattle Electrical Code require all individuals or entities (other than the property owner) engaged in the installation of electrical signs to have a valid Washington State Electrical Contractors license.

Installations Based on Valuation

(Include labor and materials whether or not furnished by installer and fixtures, furnishings and equipment provided by the owner)

☐ Awning/Canopy Structure (1) ☐ Border Tubing (2) Owner's Value (1 + 2): _____

Installations Based on Sign Area

Sign #1 ☐ Awning ☐ Canopy ☐ Directional ☐ Ground ☐ Pole ☐ Projecting ☐ Roof ☐ Under Canopy ☐ Wall ☐ Painted Wall Sign
 Sign Area: _____ sq. ft. Structure #: _____

Sign #2 ☐ Awning ☐ Canopy ☐ Directional ☐ Ground ☐ Pole ☐ Projecting ☐ Roof ☐ Under Canopy ☐ Wall ☐ Painted Wall Sign
 Sign Area: _____ sq. ft. Structure #: _____

I certify that the work to be performed under this application will be done in conformance with the City of Seattle Municipal Code.

Signature: _____ **Date of Application:** _____
 Contractor or Owner (or authorized agent)

PAYMENT INSTRUCTIONS

☐ Check **Make checks payable to:** City of Seattle
Mail to: DPD, P.O. Box 34234
 Seattle, WA 98124-1234
☐ Charge my escrow account # _____
☐ Call me at () _____ for a credit card number.

DPD USE ONLY:

Permit #: _____
 Permit Fee: _____